

DHCD Jack A. Proctor Virginia Building Code Academy 2016 Schedule-at-a-Glance



The Jack A. Proctor Virginia Building Code Academy (VBCA) announces its **2016** calendar year schedule effective January 1, 2016. The 2016 schedule includes 32 hours of continuing education – check the VBCA On-Line Registration System for additional details. Refer to the course description for more information specific to each course or program offering and the Certification Guide/ Matrix for certification information. Note all offerings are subject to change or cancellation based on enrollment of 14 persons or fewer or as otherwise indicated, based on program need, or instructor availability.

For more information or for course registration please visit our website:

<https://dmz1.dhcd.virginia.gov/TASO/TASOTCO/Default.aspx>

Date	Course	Location/Area
Winter 2016 Semester		
January 26-28	<i>Core</i>	Northern VA area
February 2-4	Plumbing Inspection	Fairfax County
February 9-11	Advanced Official	Metro Richmond area
February 17-19	Electrical Inspection	Prince William County
February 17-19	Plan Review Residential**	Fairfax County
February 23-25	Fire Protection Systems	SW VA area
March 1-3	Mechanical Inspection	Fairfax County
March 4	Intro to Braced Walls (<i>qualifies for continuing education hours</i>)	Prince William County
March 8-10	Plans Review Structural	Prince William County
March 8-10	Property Maintenance Inspection	Northern VA area
March 15-16	Energy, Conservation, and Code for Residential Structures	Northern VA area
March 15-16	Permit Technician	Prince William County
March 22-24	Building Inspection Commercial	Fairfax County
March 23	<i>Continuing Education Offering - TBA</i>	Northern VA area
March 29-31	Plans Review Non-Structural	Northern VA area
April 5-7	Building Inspection Residential	Northern VA area
April 4 – 8	Basic Amusement Device	Charlottesville area
Spring 2016 Semester		
May 3-5	<i>Core</i>	Eastern VA area
May 10-12	Plumbing Inspection	Eastern VA area
May 10-12	Advanced Official	Metro Richmond area
May 17-19	Electrical Inspection	Eastern VA area
May 17-19	Plans Review Residential**	Eastern VA area
June 1 - 3	Mechanical Inspection	Eastern VA area
June 1 - 3	Plans Review Structural	Eastern VA area
June 2	<i>Continuing Education offering – TBA</i>	Eastern VA area
June 7-9	Fire Protection Systems	Eastern VA area
June 7-9	Building Inspection Residential	Eastern VA area
June 14-16	Energy, Conservation, and Code for Commercial Structures	Eastern VA area
June 16	Intro to Braced Walls (<i>qualifies for continuing education hours</i>)	Eastern VA area
June 21-23	Plans Review Non-Structural	SW VA area
June 21-23	Building Inspection Commercial	Eastern VA area

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June 28-30	VA Rehabilitation Code Inspection (Pilot)	Metro Richmond area
June 28-30	Property Maintenance Inspection	Eastern VA area

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Date	Course	Location/Area
Fall 2016 Semester		
August 30- Sept 1	Core	Metro Richmond area
September 13-15	Plumbing Inspection	Metro Richmond area
September 13-15	Advanced Official	Metro Richmond area
September 20-22	Electrical Inspection	Metro Richmond area
September 27-29	Plans Review Residential**	Metro Richmond area
October 4-6	Fire Protection Systems	Metro Richmond area
October 12-14	Mechanical Inspection	Metro Richmond area
October 12-14	Plans Review Structural	Metro Richmond area
October 18-20	Energy, Conservation, and Code for Residential Structures	Metro Richmond area
October 18-20	Property Maintenance Inspection	Metro Richmond area
October 25-27	Building Inspection Commercial	Metro Richmond area
November 1-3	Plan Review Non-Structural	Metro Richmond area
November 1-3	Core	Metro Richmond area
November 15 - 17	Permit Technician	Metro Richmond area
November 15 - 17	VA Rehabilitation Code Inspection	Metro Richmond area
November 18	Intro to Braced Walls (<i>qualifies for continuing education hours</i>)	Metro Richmond area
November 29-Dec 1	Energy, Conservation, and Code for Commercial Structures	Metro Richmond area
December 6-8	Building Inspection Residential	Metro Richmond area
December 13 - 14	Continuing Education Offering – TBA	Metro Richmond area

**Based on updates to the curriculum it is now strongly recommended that those seeking certification as a residential building plans examiner attend the Plans Review Residential course prior to attending the Plans Review Structural course and the Introduction to Wall Bracing program.

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This fee schedule applies to all non-levy contributing localities, and third party, state, and non-local government code enforcement personnel requesting seats in VBCA tuition based programs or for those as indicated at the time of registration. Cancellation fees apply to all registrants regardless of employer.

FEE SCHEDULE effective January 1, 2016

Four-day program tuition	\$425.00
Three-day program tuition	\$325.00
Two-day program tuition	\$225.00
One-day program tuition	\$175.00
One-day program (no fee program)	No cost to participant
 Lodging Fee	 \$90 per night
Program Cancellation fee	\$65.00
Lodging Cancellation fee	\$90.00

Tuition Includes - Instruction materials, refreshment breaks and lunch each day.

Lodging Fee Includes - Single occupancy lodging accommodations and breakfast and lunch each training day.

Attendance Policy – All participants are required to have 100% attendance. Those participants arriving late or repeatedly leaving the training room may be asked to return to their worksite and reschedule the training for a time when they are experiencing fewer distractions.

Cancellation Policy – Program participants or localities may make changes or cancellations directly on the VBCA On-Line Registration System up to the registration deadline. All changes or cancellations requested after the deadline must be submitted in writing via e-mail vbca@dhcd.virginia.gov , or fax (804) 371-7092 to the Virginia Building Code Academy (VBCA) office. Cancellation notices should include participant name, employer name and address, e-mail and phone number as well as program title and dates. The VBCA office will offer cancelled seats to those on the waiting list; seats may not be replaced directly by locality or employer. Localities and employers and/or individuals will be invoiced applicable fees according to the fee schedule. All outstanding tuition or cancellation fees must be paid prior to future program registrations.

Cancellation Fees - Seats not cancelled prior to start of program are subject to a tuition no-show fee of \$65.00. Seat cancellations must be received in writing no later than close of business the day prior to program start date to avoid associated fees.

Lodging Cancellation fee – Lodging accommodations must be cancelled no later than the morning of the check-in by contacting the VBCA office in writing. Participants failing to cancel requested lodging accommodations are subject to \$90.00 lodging fee. This includes participants who request lodging accommodations for the night prior but arrive the morning of the program. Individuals/localities will be invoiced directly following the program.